



2026 Community Service Award Criteria

Purpose: *This award recognizes employees of ACEC member firms for exceptional accomplishments in community service.*

1. Nominations

Before submitting, please confirm that all materials meet the eligibility and submission requirements listed below to ensure your nomination can be accepted for review.

- **Eligibility:** Any member or Fellow of ACEC is eligible for nomination.
- **Submission:** Nominations must be submitted by a Member Organization (MO). Only one nomination per MO may be forwarded to the national competition.
- **Deadlines:**
 - Nominations are due to each MO **prior to the ACEC deadline** — check with your MO for their specific submission date.
 - MO submissions to ACEC are due **by 11:59 p.m. on Friday, June 5, 2026**, and must be submitted electronically to **Megan Thrift**.
- **Requirements:** All nominations must be complete and submitted electronically using the official nomination form.

2. Evaluation and Selection

The **Community Service Awards Subcommittee** of the Fellows Committee will evaluate all nominees. The Subcommittee will recommend the top nominees to the full Fellows Committee for final selection.

3. Award Criteria

Nominees should be outstanding individuals who demonstrate:

- Significant involvement in community service through boards, commissions, or community organizations.



- Sustained commitment and leadership within their communities.
- Influence in decision-making on civic, social, or governmental issues beyond their professional responsibilities.
- Tangible contributions that have enhanced the quality of life in their community.
- No remuneration for any professional services rendered in connection with their community involvement.
- At least **five (5) years** as a principal or manager in an ACEC member firm.

Limitations:

- No more than **five (5)** awards will be given each year.
- No more than **one (1)** candidate per MO may be submitted.

4. Recognition

All award recipients will be honored in person during the **Awards Luncheon at ACEC's Fall Conference.**