



**About the Award:**

The ACEC Community Service Award recognizes employees of ACEC member firms who have demonstrated exceptional dedication to improving their communities through volunteerism, leadership, and civic engagement.

**Eligibility:**

Any member or Fellow of ACEC may be nominated. Each Member Organization (MO) may submit only **one nominee** to the national competition.

**Deadline:**

MO submissions must be received by 11:59 p.m. on **Friday, June 5, 2026.**

**Submission:**

Complete this form electronically and email it to **Megan Thrift** at ACEC.

**Nominee Information Section**

*Please provide accurate and complete information as it should appear in official ACEC communications if the nominee is selected.*

Name of Nominee: \_\_\_\_\_

Name of Member Firm: \_\_\_\_\_

Nominee's Position: \_\_\_\_\_

Length of Service in Current Firm as Principal/Manager: \_\_\_\_\_

Firm Street Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Certification by Member Organization (MO)**

*This section must be signed by the Executive Director of the nominating MO prior to submission.*

*The MO certifies that, to the best of its knowledge, the nominee (1) Has **not received remuneration** for any professional services rendered in performing the community services described below (2) Is **not a current member of the ACEC Committee of Fellows** and (3) Has been **informed of this nomination** by the MO.*

Submitted by (MO): \_\_\_\_\_

Signature of MO Executive Director: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

## AWARD CRITERIA & SUPPORTING INFORMATION

Please type your responses directly into the fields below. Do **not** include attachments such as resumes, photos, or newspaper articles. All information must be provided within this form. The Fellows Committee may request additional supporting materials (e.g., slides or photos) for nominees selected to receive the award.

Each of the following six sections corresponds directly to the **judging criteria** used by the Fellows Committee. Use the space provided under each heading to describe the nominee’s specific contributions, leadership, and measurable impact in that area.

When completing each section:

- **Be concise but specific.** Focus on *what the nominee did, the results achieved, and who benefited*.
- **Quantify impact** where possible (e.g., “led 50 volunteers,” “raised \$10,000,” “served 12 years on the board”).
- **Emphasize leadership roles** and sustained involvement rather than one-time activities.
- **Highlight community outcomes** — improvements in quality of life, civic engagement, education, sustainability, or other measurable results.
- **Exclude professional society service** (e.g., ACEC, NSPE) unless it clearly extends into community or civic benefit.

Please ensure all responses are complete, legible, and accurate before submission. Incomplete forms may not be considered.

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### I. DEMONSTRATED SUSTAINED COMMITMENT TO THE COMMUNITY

*Highlight ongoing involvement, leadership roles, and measurable outcomes that show long-term dedication.*

*(Does not include professional society service, e.g., ACEC or NSPE)*

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<i>Organization</i>	<i>Primary Focus</i>	<i>Leadership Position</i>	<i>Years Served</i>
<i>Org A</i>			
<i>Org B</i>			
<i>Org C</i>			
<i>Org D</i>			
<i>Org E</i>			

**Reference (optional, may be contacted if nominee is selected):**

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Email: \_\_\_\_\_

**II. DEMONSTRATED PUBLIC LEADERSHIP**

*Describe how the nominee’s leadership and influence benefited a civic, charitable, or community organization.*

*(Does not include professional society service, e.g., ACEC or NSPE)*

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<i>Organization</i>	<i>Primary Focus</i>	<i>Leadership Position</i>	<i>Years Served</i>
<i>Org A</i>			
<i>Org B</i>			
<i>Org C</i>			
<i>Org D</i>			
<i>Org E</i>			

**Reference (optional, may be contacted if nominee is selected):**

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Email: \_\_\_\_\_

**III. ACTIVITY IN LOCAL, COUNTY, AND/OR STATE GOVERNMENT**

*List appointed or elected roles, committee work, advisory boards, or other civic service.*

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<i>Organization</i>	<i>Primary Focus</i>	<i>Leadership Position</i>	<i>Years Served</i>
<i>Org A</i>			
<i>Org B</i>			
<i>Org C</i>			
<i>Org D</i>			
<i>Org E</i>			

**Reference (optional, may be contacted if nominee is selected):**

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Email: \_\_\_\_\_

**IV. INFLUENCE ON DECISION-MAKING (NON-PROFESSIONAL ISSUES)**

*Provide examples of community decisions, initiatives, or policies influenced by the nominee's involvement.*

*(Does not include professional society service, e.g., ACEC or NSPE)*

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<i>Organization</i>	<i>Primary Focus</i>	<i>Leadership Position</i>	<i>Years Served</i>
<i>Org A</i>			
<i>Org B</i>			
<i>Org C</i>			
<i>Org D</i>			
<i>Org E</i>			

**Reference (optional, may be contacted if nominee is selected):**

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Email: \_\_\_\_\_

**V. CONTRIBUTIONS TO ENHANCING COMMUNITY QUALITY OF LIFE**

*Describe tangible ways the nominee has improved quality of life—such as through education, youth programs, sustainability, health, or civic beautification.*

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**BEFORE YOU SUBMIT**

Please confirm:

- All sections are complete and typed electronically
- Certification is signed by the MO Executive Director
- Only one (1) nominee submitted per MO
- Submission sent by **June 5, 2026**, to **Megan Thrift**

*[End of Nomination Form]*